



Memory Safeguards

Leed's is committed to providing quality memory items that are free of viruses and malware. The following steps are taken to safeguard our products:

- All factory workstation computers are isolated from the internet.
- Anti-virus scans are performed daily and anti-virus signature updates are performed weekly.
- Factory workers are restricted from carrying memory pieces into the workshop areas.
- All files that are to be pre-loaded for our customers are scanned for viruses prior to mass duplication.
- The capacity on all our USB drives is checked prior packaging and spot checked again once received by our production team. If any unknown used space is found on any piece, the entire order is rejected.

Specific questions related to these policies and procedures may be directed to our Trade Compliance Department.

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